



Law, Public Safety, Corrections & Security

Pathway: Correction Services

Code	Topic	Course	Knowledge and Skill	Performance Element	Measurement Criteria
LWPA08.01	Problem Solving and Critical Thinking Skills	#9: Correctional Policy and Procedures	Apply anger management techniques to resolve conflicts and reduce anger.	Use conflict and anger management procedures to take charge of problems.	Identify techniques for managing conflict between people.
					Identify techniques to reduce anger.
					Identify sources and common responses to conflict.
					Distinguish between passive, aggressive and assertive behavior.
					Describe how body language plays a role in interacting with others.
					Identify factors that can contribute to a person's hostility.
					Discuss how anger and work go together.
					Discuss predictable factors that signal potential conflict.
					Identify and discuss the sequence of anger.
Identify and discuss the components of the conflict environment.					
LWPA08.02	Problem Solving and Critical Thinking Skills	#9: Correctional Policy and Procedures	Evaluate the surrounding environment for signs of potential problems and or danger.	Establish an awareness of what is going on around you at all times.	Apply techniques of observation.
					Maintain a keen awareness of the surrounding environment.
					Develop senses of perception and intuition to read the environment.



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LWPA09.01	Leadership and Teamwork	#9: Correctional Policy and Procedures	Take on leadership responsibilities to demonstrate the knowledge and skills to collaborate in projects in a correctional environment.	Organize team involvement to provide leadership qualities within a group environment.	Assume leadership role when assigned such responsibilities.
					Work with others to develop and achieve team goals.
					Promote involvement of and use of team members.
					Delegate responsibility to others and maintain accountability for results.
				Use people skills to collaborate in work projects.	Monitor and evaluate team performance.
					Identify purpose of team and each member's role.
					Develop understanding of cultural difference among team members.
					Set basic standards of conduct among the group.
					Demonstrate commitment to team goals.
					Use conflict resolution skills.
Use negotiation and persuasive argument skills.					
Use problem-solving and organizational skills.					
Provide constructive criticism and praise.					



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LWPA09.02	Leadership and Teamwork	#9: Correctional Policy and Procedures	Demonstrate the knowledge and skills to collaborate in projects and work activities.	Provide group leadership.	Work with others to gain commitment to team goals.
					Lead by example.
					Promote full involvement and use of team members.
				Exercise respect and adaptability to collaborate with others.	Distribute workload, responsibility, and accountability fairly.
					Identify general roles of effective group/team members.
					Treat group members with respect.
					Demonstrate commitment to team goals.
					Adapt effectively to changes in work objectives or processes.
					Provide constructive praise and criticism.
					Use conflict resolution skills.
					Use problem-solving and planning skills.
				Organize materials and define objectives to lead and conduct purposeful meetings.	Manage stress and control emotions.
					Develop meeting objectives and agenda.
					Assign responsibilities for preparing materials and leading discussions.
					Assemble and distribute meeting materials.
Attend scheduled meetings on time.					
Review objectives and time frames with meeting attendees.					
	Use effective communications skills.				
	Review meeting accomplishments and agreements reached.				
	Produce a report and/or minutes of the meeting.				



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LWPA10.01	Safety, Health and Environmental	#10: Safety, Health and the Correctional Environment	Become certified in first aid and CPR in order to apply those skills as needed in emergencies.	Use basic first aid procedures to respond to emergencies.	Demonstrate emergency procedures for controlling bleeding.
					Demonstrate emergency procedures for treating burns.
					Demonstrate emergency procedures for treating shock and severe shock.
					Demonstrate emergency procedures for treating broken bones.
					Explain emergency procedures for treating poisoning.
					Explain emergency procedures for treating heat and cold exposure.
					Become certified in basic first aid.
				Use CPR techniques to respond to emergencies.	Describe the signs and symptoms that indicate CPR is needed.
					Describe CPR techniques for different situations with infants, children, and adults.
					Explain when it is legal to discontinue CPR.
					Become certified in adult CPR.
				Respond to emergencies with caution to avoid bloodborne pathogens.	Pay heed to OSHA's number one rule: all body fluids are potentially infectious.
					Employ OSHA-recommended equipment when exposed to any kind of bleeding.
					Beware of dangers from infectious diseases such as HIV/AIDS and Hepatitis ABC.
					Research bloodborne pathogens and infectious diseases.
Protect yourself around drug users, especially those who use needles.					



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LWPA10.02	Safety, Health and Environmental	#10: Safety, Health and the Correctional Environment	Research appropriate laws and documents to ensure compliance with federal and state laws.	Comply with special requirements for handling hazardous materials to develop safe working habits.	Read and follow instructions on Material Safety Data Sheets (MSDS) for all materials that require special care or handling.
					Read and follow the Occupational Safety and Health Administration (OSHA) instructions that are posted in the workplace.
					Employ Haz-Mat guidelines when working with hazardous materials.
				Respect the rights of persons with disabilities to honor their contributions to the workforce.	Read Equal Employment Opportunity (EEO) regulations.
					Read the Americans With Disabilities Act (ADA).
					Respect the concept of Affirmative Action and practice it in the workplace.
					Report violations of individual rights in writing to proper authorities.
				Restrain individuals placed into custody without violation of personal rights and not jeopardizing personal safety.	Identify and discuss all safety precautions to be taken by a correctional officer to restrain prisoners.
					Conduct a thorough search of the environment and prisoner prior to restraining and/or moving prisoner.
					Identify potential safety risks associated with prisoner escort in a variety of environments, i.e., courtrooms, hospitals, and elevators.
Discuss in detail the correct procedure for conducting a strip search.					
Discuss precautions a correctional officer must consider during a search.					
	List precautions a correctional officer should take with contaminated clothing, hypodermic needles, and other potentially contaminated objects.				



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			(CONTINUED)		Define the term positional asphyxiation in its relationship to current court findings and recent medical discoveries. Recognize prisoners who may be suicidal and take necessary steps to reduce potential of suicides. Recognize the characteristics of prisoners who may be inclined to inflict personal injury to themselves or others. Take steps to reduce the possibility of prisoner causing self-mutilation. Properly select the type of restraint required. Demonstrate the proper procedure in removing handcuffs, leg restraints, flex-cuffs, and waste-chains.
LWPA11.01	Information Technology Applications	#3: Information Technology Applications #5: Introduction to Corrections	Use information technology systems to track offenders.	Navigate offender tracking systems to enter and gather offender information.	Enter data into criminal records systems. Gather data from criminal records systems. Interpret data from criminal records systems.
LWPA12.01	Systems	#9: Correctional Policy and Procedures	Apply standard operational procedures used in the criminal justice system.	Understand and apply the principles of security in a correctional environment. Apply operational procedures in a correctional environment.	Identify and control contraband. Conduct legal and ethical searches. Use established counting procedures. Practice proper key and tool control. Follow patrol procedures within the institution. Follow emergency procedures. Follow established guidelines when transporting offenders. Apply proper procedures when dealing with inmate gangs and other security threat groups. List the steps an offender takes through the system. Evaluate offender classification systems.



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LWPA13.01	Employability and Career Development	#5: Introduction to Corrections #6: Careers in Criminal Justice	Research reliable sources to find an area of law and public safety where your physical and mental abilities would gain you employment.	Examine areas of law and public safety to find a service that presents employment potential for your skills and personal preferences.	Consider employment in Legal Services.
					Look over jobs in Law Enforcement Services.
					Examine work in Security and Protective Services.
					Look at positions in Emergency and Fire Management Services.
					Examine Correction Services for job opportunities.
				Evaluate your personal abilities and preferences to determine if you meet requirements for employment in law and public safety.	Prepare references for background checks.
					Be prepared to take drug tests.
					Plan on undergoing a psychological evaluation.
					Keep in good shape to meet physical requirements.
LWPA13.02	Employability and Career Development	#5: Introduction to Corrections #6: Careers in Criminal Justice	Exhibit the skills and drive to seek, apply for, and accept employment.	Employ effective search methods to locate potential employment opportunities in law and public safety.	Prepare a personal budget to estimate the salary you will require.
					Confine your search to job areas where pay will meet your requirements.
					Evaluate and compare compensation packages.
					Outline training needs.
					Look for career enhancing opportunities.
				Prepare documents required to seek and acquire a good job in law and public safety.	Prepare a resume complete with a job application letter.
					Complete job application forms.
					Use effective communications skills at interviews.
					Write interview follow-up letters.
					Write a letter accepting employment.
	Complete employment forms.				



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LWPA13.03	Employability and Career Development	#5: Introduction to Corrections	Plan continuing education and other positive pursuits to promote career advancement.	Integrate ongoing education and other program participation to develop a positive image at work and in the public eye.	Find local or area training facilities that offer courses related to your job area.
					Attend seminars and other meetings that bring experts in for presentations that keep personnel up-to-date with new processes and equipment.
					Volunteer for public service that helps children, senior citizens, or the disabled.
					Read magazines and other materials that cater to law and public safety news.
					Join a fraternal organization that promotes your job area by keeping a presence in the community.
LWPA14.03	Academic Foundations	#9: Correctional Policy and Procedures	Apply psychology principles to deal with erratic human behavior.	Apply only accepted practices in dealing with special needs inmates.	Use proper procedures when dealing with violent offenders.
					Evaluate offenders for signs of suicidal tendency.
					Recognize the signs and effects of addiction.
					Evaluate the effects of mental illness on offender behavior.
				Watch for symptoms and revealing behavior to help prevent suicides.	Identify factors influencing suicides in custody.
					Describe signs and symptoms of suicidal behavior.
					Assess suicidal risk.
				Recognize the signs and symptoms of drugs.	Specify the role of the correctional worker in suicide prevention.
					List the common drugs of abuse.
					Describe the medical consequences of drug abuse.
					Describe how to detect drug use in a correctional environment.
Describe how to control drug use in a correctional environment.					



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			(CONTINUED)	Exercise behavior management skills to ease tensions and promote cooperation.	Evaluate offender behavior. Build relationships based on mutual respect. Apply appropriate intervention techniques.
				Recognize offender attempts to manipulate causes and situations.	Recognize the manipulative games that offenders play. Avoid involvement in offenders games.
LWPA15.01	Communications	#7: Law, Public Safety, Corrections and Security Communications	Apply active listening skills to obtain and clarify information provided in oral communications.	Apply active listening skills in obtaining and clarifying information provided in oral communications.	Paraphrase and repeat information to confirm understanding. Record and summarize information in written notes. Ask questions to seek or confirm understanding. Contribute relevant comments to improve the presentation and discussion of information.
				Listen carefully to oral communications to explain the meaning of technical concepts, knowledge, and vocabulary related to Correction Services.	Following informal discussions such as in meetings, explain the meaning of technical concepts, knowledge, and vocabulary. Following formal presentations, explain the meaning of technical concepts, knowledge, and vocabulary. Explain the importance of word choice and particular phrases used in routine and emergency situations.
				Listen and speak effectively to contribute to group discussions and meetings.	Clarify purpose and goals of meetings and discussions. Take turns for others and show respect for others. Use active listening skills. Stay on subject and task. Summarize results of meeting including agreements and disagreements.



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LWPA15.02	Communications	#7: Law, Public Safety, Corrections and Security Communications	Use verbal and oral communications skills to demonstrate academic preparation.	Demonstrate effective oral communication.	Demonstrate appropriate usage of grammar, diction, and sentence structure.	
					Use references and quoted material properly.	
				Deliver formal and extemporaneous presentations that demonstrate organizational strategy and delivery skill.	Communicate main ideas and supporting facts to achieve purpose of communication. Use visual aids and presentation technology to support formal presentations.	
					Use proper organization and structure to achieve coherence.	
					Correctly use technical terms and concepts, related to correction services, correctly. Use correct grammar and sentence structure.	
LWPA15.03	Communications	#7: Law, Public Safety, Corrections and Security Communications	Use conflict resolution skills and knowledge to resolve conflicts among individuals (—see “Conflict Resolution Education: Program Report” 1996, US Department of Education and Justice; Donna Crawford and Richard Bodine).	Understand the basic origins of conflict and the needs that motivate behavior (—see “Conflict Resolution Education: Program Report” 1996, US Department of Education and Justice; Donna Crawford and Richard Bodine).	Describe the basic psychological needs that motivate behavior (belonging, power, freedom, and fun).	
						Describe the role limited resources (time, money, and property) play in generating conflict.
						Describe the role that different values play in generating conflict (beliefs, priorities, and principles).
						Identify the primary motivators for conflict in given conflict situations.

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			(CONTINUED)	Understand the different responses to conflict and the results they normally generate.	Describe the soft response approach (avoidance, compromise and accommodation) and the typical reasons for using that approach.
					Describe the hard response approach (force, threats, aggression and anger), and the typical reasons for using that approach.
					Describe the principled response approach (use of good communications skills, problem solving skills, and the ability to see the problem from more than one perspective), and the typical reasons for using that approach.
					Given different conflict situations and the ensuing responses to that conflict, identify the type of response and the probable outcomes, as well as the type of motivators for the conflict.
				Understand the different principle-centered conflict resolution processes to recognize conditions under which they can be used.	Describe the negotiation process and how it is typically used.
					Describe the mediation process and how it is typically used.
					Describe the consensus (group) conflict resolution process and how it is typically used.
					Given certain scenarios or cases, identify the conflict resolution process used and the pros and cons of using that process in those situations.



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				Understand the use of principle-centered conflict resolution processes in order to employ its use in the workplace.	Describe the essential elements of conflict resolution (10-11). Describe the abilities individuals should possess to use principle-centered conflict resolution processes (11-12). Describe the basic steps for principle-centered conflict resolution processes (12). Observe and critique the use of one or more principle-centered conflict resolution processes. Use one or more principle-centered conflict resolution processes in role-play and/or actual situations.
LWPA15.04	Communications	#7: Law, Public Safety, Corrections and Security Communications	Interpret nonverbal communication messages to discern facts from fabrication.	Use visual and vocal cues to comprehend information received from body language, eye movement, voice tone, and voice inflection.	Interpret body language clues to discern facts from fabrication. Recognize eye movement clues to discern facts from fabrication. Listen to voice tone, speed, volume, and inflection to discern facts from fabrication.



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LWPA15.05	Communications	#7: Law, Public Safety, Corrections and Security Communications	Write effective materials to demonstrate specific academic writing strategies.	Write coherent and focused texts that convey a well-reasoned argument to support a defined perspective.	Structure ideas and arguments in a persuasive and sophisticated manner supported with relevant examples.
				Write correspondence, reports, and other documents to establish facts and explain situations and events.	Develop materials by using critical research strategies. Use correct spelling and grammar. Use correct capitalization and punctuation. Use reference information effectively and accurately. Use tables, charts, and graphs to support arguments and perspectives. Design letters that accomplish stated objective. Create a log of activities for a given project. Create progress reports that detail factual information. Write a variety of factual reports of specific incidents and observations. Understand the importance of written documentation from a management, legal and evidentiary perspective.
LWPA16.01	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Apply constitutional laws and laws of correction systems to assure zero errors in performance.	Apply constitutional laws and the laws of arrest to execute official correction service duties while respecting citizen rights.	Discuss the three sources of law. Describe the effects of the First Amendment on correction services. Identify the criminal and civil consequences a correctional officer may face by violating a citizen's constitutional right. Define citizen detention. State the requirements for private citizens to assist correction officials in preventing escape. Determine the appropriate level of force when dealing with deadly and non-deadly force situations.



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LWPA16.03	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Demonstrate knowledge and understanding of the U.S. legal system and the implications for Correction Services.	Compare the civil and criminal justice systems and explain how changes impact Correction Services.	Analyze changes in civil law related to prisoners.
					Analyze changes in criminal law related to prisoners.
					Explain how these changes impact correction services.
					Elaborate on the dynamic nature of the United States legal system.
					Elaborate on the dynamic nature of the legal system at the state level.
LWPA16.04	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Analyze and select appropriate techniques, select, and manage crisis situations to protect individuals and society.	Manage crisis negotiations to promote the safety of individuals and the public.	Explain principles of crisis negotiation.
					Use effective communication techniques in crisis negotiations.
					Demonstrate basic knowledge of abnormal psychology as applied to the crisis negotiator.
					Participate as a crisis negotiation team member.
					Yield to command center authority during crisis negotiations.
					List suicide intervention techniques.
					List various methods of conducting negotiations.
					Utilize appropriate negotiation techniques.
					Describe how to establish perimeters in crisis situations.
					Apply hostage safety considerations during negotiations.
Demonstrate awareness of psychological impacts on hostages.					



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			(CONTINUED)	Complete pre-event planning to respond to crisis situations.	Participate in training sessions for crisis management. Plan for pre-event crisis negotiation procedures. Establish priorities and goals for crisis negotiation situations. Develop procedures for gathering intelligence in a crisis negotiation situation. Participate in pre-event training sessions for crisis team leaders. Develop active listening skills. Establish effective questioning techniques. Complete advanced suicide intervention skills.
				Identify crisis situations caused by different variables to assist individuals with threatening problems.	Identify victim precipitated homicide situations. Negotiate with troubled youth. Identify effects of drug use in a crisis situation.
				Plan for appropriate crisis management to protect individual and societal rights.	Demonstrate sensitivity and understanding to individual and societal rights during role-play. Establish demands, deadlines, and terms of surrender for crisis negotiations. Differentiate between public safety and individual rights during crisis negotiations. Identify appropriate techniques of collecting evidence for criminal prosecution at crisis situations. Discuss steps leading to successful prosecution of law-breakers causing crisis situation. Identify issues involved in establishing operational security for crisis situations.



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LWPA16.05	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Gain knowledge of mental disorders, physical disabilities, communication disorders, and unusual behaviors to select the appropriate method and procedure to identify, communicate, and assist individuals requiring correctional officer assistant.	Learn the characteristics of persons with mental disorders, physical disabilities, communication disorders, and unusual behaviors and the appropriate procedures to use in performing the duties of a correctional officer.	<p>List general characteristics of psychosis or abnormal behavior.</p> <p>List behaviors a correctional officer should display when interacting with a person with mental illness to maximize safety.</p> <p>Discuss the appropriate methods for intervention with mentally retarded individuals.</p> <p>List information that will aid in identification and evaluation of a potential suicidal individual.</p> <p>Differentiate between subjects who are dangerous to themselves or others and those who are not dangerous.</p> <p>Discuss the legal authority the correctional officer has, and what action the correctional officer should take when working with persons who are dangerous to themselves or others.</p> <p>Identify resources and provide help for individuals with suicidal compulsions, mental illness, or metal retardation.</p>
LWPA16.06	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Interact with prisoners to promote concern for persons with disabilities and other specific groups of people.	Interact with prisoners in a wide variety of situations, fostering public cooperation and making correction services more effective.	<p>Recognize and provide the appropriate assistance to people with disabilities such as autism, hearing impairment/deafness, visual impairment/blindness, mobility impairment, and Alzheimer's disease.</p> <p>Demonstrate the appropriate methods of communicating with prisoners who have special needs to provide services and/or obtain necessary information.</p>



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LWPA16.07	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Perform law enforcement duties to reduce or address sexual harassment or abuse.	Implement procedures and techniques to enforce sexual harassment laws.	Demonstrate how to appropriately respond to sexual harassment violations.
					Demonstrate an understanding of how to initiate a preliminary investigation of a sexual harassment situation.
					Apply the law to make appropriate decisions in sexual harassment violation cases.
				Perform the duties of a correctional officer in cases related to sexual abuse.	Prepare an overview of sexually motivated crimes.
					List human sexuality determinants of human behavior that relate to sexual abuse.
					Explain the criminal mind and abnormal psychology related to sexual abuse.
					Define paraphillias (the symptomatic behavior of erotic-sexual dysfunction).
Discuss the personality of a rapist.					



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LWPA16.08	Ethics and Legal Responsibilities	#8: Correctional Ethics and Legal Responsibilities	Select appropriate times to use deadly force and appropriately select from force continuum.	Demonstrate an understanding of the proper use of deadly force.	Quote the guidelines and restrictions imposed by the federal and state governments related to use of deadly force.
					State the importance of following departmental policy on deadly force.
					List examples of situations where use of deadly force is authorized.
					List Supreme Court case examples dictating the use of deadly force.
				Understand the Use of Force Continuum.	State the levels of force from the lowest to the highest.
					List correctional officer's equipment considered soft empty hand.
					List correctional officer's equipment considered hard empty hand.
					List correctional officer's techniques considered soft impact.
					List correctional officer's techniques considered hard impact.
					List correctional officer's equipment considered lethal force.
Provide appropriate responses to each level of Use of Force.					

Additional Recommended
 CTE/Degree Major Courses:
 #2: Criminal Justice I
 #4: Criminal Justice II